

PLAINVILLE SCHOOL COMMITTEE MEETING
Minutes of December 19, 2017

Regular Session

CALL TO ORDER

The meeting was called to order by Chairperson Amy Abrams at 5:30 p.m. in the Wood School Learning Commons. Also present were Linn Caprarella, Maggie Clarke, Charlene McEntee and Superintendent Raiche. Absent: Javed Ikbal

Administrators Present: Edward Clarke, Administrator of Special Education
Caron Ketchum, School Business Administrator
Robin Roberts-Pratt, Principal, Beatrice H. Wood School

APPROVAL OF MINUTES

MOTION by Linn Caprarella seconded by Maggie Clarke to approve the November 28, 2017 regular session minutes as presented. So voted 3 in favor, 1 abstain (McEntee)

SHOWCASE

COMMENTS BY CITIZENS AND FACULTY

None.

COMMUNICATIONS AND AUDIENCES

None.

COMMENDATIONS

None.

ITEMS FROM SCHOOL COMMITTEE MEMBERS/COMMITTEE REPORTS

a. King Philip School Committee-Mrs. McEntee

Mrs. McEntee reported that she was unable to attend the King Philip meeting last evening; however, items on the agenda were:

- FY19 budget presentation by the school business administrator
- Discussion about graduation requirements
- Discussion about changes in courses

a. Negotiations Subcommittee-Mrs. Caprarella, Mrs. Clarke

None.

b. Budget Subcommittee-Mrs. McEntee, Mrs. Abrams

The budget subcommittee is meeting tonight after this meeting to hear the FY19 budget presentations by administrators.

c. Communications Subcommittee-Mrs. Abrams, Mr. Ikbal

Mrs. Abrams said the Subcommittee met yesterday, December 18th. The topics on the agenda were: digital signage, the district website design, and the results of the parent survey.

- Regarding digital signage: area schools will be polled on how they use digital signage and this will be an agenda item for the full committee at the regular meeting on January 9, 2018.
- Regarding the district website design: parents will be asked via Facebook about the top five items they are most interested in viewing on the new design of the website; Mrs. Whitaker has completed a random survey from staff members asking them to view sample templates and choose their top two template designs. She will seek input from parents, too.
- Regarding the parent survey: the subcommittee reviewed the results of the parent, home-community survey which was administered from November 27, 2017 through December 16, 2017. Approximately 170 parents took part in the survey. This item will be an agenda item for the full committee to discuss at the regular meeting on January 9, 2018.

d. Town Building Committee-Mrs. Clarke

Mrs. Clarke reported that the steel is going up; however, construction is slightly behind.

e. Sick Leave Bank Committee-Mr. Ikbal

Superintendent Raiche reported that a request was received from a custodian to utilize twenty (20) days from the sick leave bank; the Sick Leave Bank Committee met on Monday, December 18, 2017 to review this request and the request was denied.

f. Wellness Committee-Mr. Ikbal

Mr. Clarke reported that this committee met last Thursday and a review of the action steps took place. Discussion items from this meeting included:

- Received an \$800 grant from Stop and Shop
- Discussed the possibility of a school-based food pantry; Mr. Clarke will be meeting with a representative from the YMCA and learn how this has been done in other school districts
- Discussed implementing the “100-Mile Club”, which will be coordinated by David Murphy, physical education teacher at Wood School. This will encourage students to walk and/or run 100 miles by the end of the school year.

Mr. Ikbal arrived at the meeting at 5:39 PM.

- Tracy DelGrosso, physical education teacher at Jackson School, is coordinating the “Get Real Campaign” which promotes healthy eating and posters completed by the third-grade students were submitted to the Campaign; one winner per district will be selected and they receive a visit from Jeff Kinney and free books at an *Unlikely Story*.
- Mrs. Ketchum, school business administrator, received news that the Plainville Cultural Council approved the district receiving \$500; plans are to offer a yoga class for staff members after school starting in January, 2018.
- Nike representative, Cristina Tridento, attended the meeting and four Nike employees have been trained to volunteer in schools; they will participate in recess, field day and enrichment activities to help foster wellness in all students.

RESIGNATIONS, TRANSFERS, APPOINTMENTS AND LEAVES

a. Appointments:

- a. Sherry Hannan, long-term preschool instructional paraprofessional substitute effective December 11, 2017 – February 16, 2018
- b. Mark Sherman, long-term custodian substitute effective December 4, 2017 – approximately April/May 2018
- c. Tina Oliver, Custodian, evening shift, effective January 2, 2018

SUPERINTENDENT'S REPORT

None.

OLD BUSINESS

a. Policies (Vote Required)

The Committee took a 1st vote of approval at the November 28, 2017 school committee for the following policies to be revised as presented:

- File GA/GCE/GCF, Recruitment, Screening and Selection of Staff
- File GBA, Equal Opportunity Employment
- File IHA, Basic Instructional Program
- File ILA, Testing Programs
- File JJ-R, Extra-Curricular Activities, Non-Disturbance Policy at School Functions

Mrs. Clarke suggested that the Committee review further the policy file IHA, Basic Instructional Program for substance. Committee discussed and agreed that this policy ought to be re-visited, particularly since the district has implemented social/emotional learning into classroom instruction. Mrs. McEntee will ask MASC if they have created a policy which incorporates social/emotional learning. It was originally the recommendation of the superintendent to revise these policies to ensure they met all civil rights compliance measures.

MOTION by Linn Caprarella, seconded by Maggie Clarke, to approve the revisions to the aforementioned policies as presented as a second vote. So voted.

b. Discussion: Annual Report

Superintendent Raiche had asked the Committee to review the annual report, which is for the time period July 1, 2016 – June 30, 2017. He and Mrs. Abrams, school committee chair, will be signing the report and sending it to the town hall for inclusion in their annual report. The Committee felt it was concise. Mr. Raiche suggested that it be included in an email blast to parents as he would also like to send out an email thanking parents for taking part in the survey this past month.

c. MASC Annual 2017 Conference Highlights

Mrs. Abrams had requested this item be on the agenda as she would like to ensure that information received at the conference gets incorporated by our district. Mrs. McEntee said that the presentation by Bill Daggett, who spoke at the MASC conference, was very informative. His presentation spoke about how preK-12 education systems ought to be working towards more rigorous and relevant skills and knowledge for all students to prepare them for the future workforce. The four King Philip districts (King Philip, Norfolk, Plainville and Wrentham), may get together to further review this topic. She also

said that the King Philip Resource Officer, (Officer Palladini), who presented on “Working with Your School Resource Office to Support Student Well-Being”, was asked by the Plymouth district if she would be available to assist them in some of the strategies King Philip uses for their students/staff.

NEW BUSINESS

a. Legislative update

Mrs. Abrams said she received a brochure from National School Boards Association, NSBA; the annual conference will be in San Antonio, Texas, April 7-9, 2018.

b. Any item(s) not anticipated at the time of posting

None.

INFORMATION

Superintendent Raiche included information on the multi-state billing services company which was fined by the attorney general’s office for a data breach impacting some of the children it serviced. Plainville children were not affected by the data breach.

EXECUTIVE SESSION

None.

ADJOURNMENT

MOTION by Charlene McEntee seconded by Linn Caprarella, to adjourn at 5:55 p.m. So voted.

Respectfully submitted,

Susan M. Rieger, Recording Secretary

Meeting Handouts:

- Agenda
- Regular Minutes from November 28, 2017
- Memo on appointments
- Old Business:
 - Policies for a 2nd vote
- New Business:
 - Draft Annual Report for the time period July 1, 2016 through June 30, 2017
- Information::
 - Enrollment, December 1, 2017
 - Email correspondence re: Attorney General settlement with billing company
 - School Lunch Report through November 2017